

# WORK ENVIRONMENT PREFERENCES

Work environment issues are external (tangible) work values. Please select what you feel are important areas related to your work environment that would enhance job satisfaction.

Directions: Select a preference that best fits your needs.

1. Geographic area where you prefer to live (eg. Specific city, small town, area of country or world, etc.)

- a) specific location                      b) flexible on location                      c) no preference

2. Preference to be:

- a) frequently supervised                      b) rarely supervised                      c) no preference

3. Preference to work:

- a) part--time                      b) full--time                      c) no preference

4. Preference to be:

- a) your own boss                      b) work for someone                      c) no preference

5. Preference to work with a specific group of people (ie. Children, professionals, athletes, international, creative, teenagers, etc):

- a) yes                      b) no                      c) no preference  
please specify:

6. Preference to work:

- a) inside                      b) outside                      c) no preference

7. Preference to work in:

- a) an active environment                      b) quiet environment                      c) no preference

8. Preference to work:

- a) mostly alone                      b) mostly with others                      c) no preference

9. Preference for working in a:

- a) non-physical position                      b) physically active position                      c) no preference

10. Preference for:  
a) repetitive duties                      b) variety of duties                      c) no preference
11. Preference for your workday to be:  
a) structured                                  b) unstructured                                  c) no preference
12. Preference for the number of people in the organization for which you work:  
a) small/medium                              b) large (over 1000)                              c) no preference
13. Tolerance for length of commute time:  
a) 0 –30 minutes                              b) 30 + minutes                              c) no preference
14. Preference to:  
a) initiate work                                  b) respond to others                                  c) no preference
15. Preference for work that requires precision and close attention to detail:  
a) yes    b) no    c) no preference
16. Preference to:  
a) little or no travel                              b) moderate to heavy travel                              c) no preference
17. Other work environment preferences not listed:

\_\_\_\_\_

**SUMMARY:** List your five most important work environment preferences from this worksheet:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

When looking at opportunities, take your work environment preferences into consideration and determine if they fit into what you've researched regarding the organization.